



Building Blocks

Full Day Preschool Programs
3, 4, & 5 Year Olds

"Building A Foundation For Academic Success"



Parent Handbook 2019-2020

Gilbert Public Schools

Community Education Business Office Location:

6839 E. Guadalupe Road, Mesa AZ 85212

(SE corner of Power and Guadalupe)

Mailing Address:

Community Education

Gilbert Public Schools

140 S. Gilbert Road

Gilbert AZ 85296

Office Hours:

Monday-Thursday, 8:00AM-4:30PM

Friday, 8:00AM-12:00PM

Closed Fridays in June and July

Phone: (480) 892-9089

Fax: (480) 892-8775

www.gilbertschools.net

GPS Community Education

BUILDING BLOCKS

The vision of Community Education for Gilbert Public Schools was born out of a desire to continue to provide opportunities to enhance its excellent educational programs through extended education. Our goal is to create programs that reflect our commitment to providing high standards for quality within a nurturing, friendly, and safe environment.

The quality threes, fours and young fives Building Blocks program offers an extraordinary opportunity to encourage students to expand their horizons, and have fun. Our dedicated and caring team can provide critical linkages to the curriculum, help kids master new skills, get excited about learning, and develop a sense of belonging. The Gilbert Public Schools Community Education Office bring together teachers, parents, and the community to enhance the lives of children and families in the neighborhood community.

The Gilbert Public Schools team extends a warm welcome to you and your family.

PROGRAM DESCRIPTION

Gilbert Public Schools Building Blocks provides a loving, safe, fun, and educational environment for children. Children of ages three, four and five are given an opportunity to choose from a variety of well-rounded enrichment activities that meet their developmental needs and interests. Activities include science, nature discovery, letter and number recognition, art, music, show and share, crafts, creative dramatic play, games, and group projects.

Building Blocks is licensed and inspected by the Arizona Department of Health Services (DHS) and certified by the Department of Economic Security (DES). Facility inspection reports are available for public viewing at the Arizona Department of Health Services, 150 N. 18th Avenue, Suite 400, Phoenix, AZ 85007-3244 and at each Building Blocks site.

AGE REQUIREMENTS

Building Blocks 3's; Students must be 3 years old by August 31st

Building Blocks 4's; Students must be 4 years old by August 31st

Parents will be notified at least 48 hours prior to the application of pesticides by posting a warning on doors.

**Please carefully read the Parent Handbook.
You are responsible for the information it contains.**

**If you have any questions, please contact
Gilbert Public Schools Community Education Business Office at 480-892-9089.**

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ENROLLMENT PROCEDURES

Registration must be completed on-line. All information needs to be filled in completely during registration. All information supplied will be used to complete your child's Building Blocks registration form and Emergency Information and Immunization Record. You will need to submit a copy of your child's birth certificate along with proof of current immunizations. You may attach these forms during registration or fax them to 480-892-8775. A non-refundable \$50.00 registration fee per child is due at the time of registration. Once registration is completed, you will need to create your user ID and password, which will be used for all future on-line transactions. After you have submitted your payment you will receive an email confirmation with a link to choose your child's schedule. If you have chosen any discounts, DES, or your child has an IEP, your registration will need to be approved prior to choosing a schedule; this may take at least one full business day. ***If your child has an IEP, the Program Supervisor must review and approve it prior to registration.** You may attach the IEP during registration or fax to 480-892-8775. *If you have already set up a family account through Community Education, please log into that account at <https://family.gpscommed.com/login.jsp> to submit any new registrations or add another child to your existing family account (if adding a child, please allow 1 full business day for the approval in your family account).*

Building Blocks and DHS require that all children attending Building Blocks must be **completely** potty trained and independent when using the restroom.

There is at least a one full business day turn-around from the time of completed enrollment until your child may attend camp. Building Blocks enrolls on a first-come, first-served basis.

An incomplete "Emergency Information and Immunization Record" may delay enrollment in the program.

It is the parent's responsibility to keep enrollment records current.

ENROLLMENT

Parents must choose and commit to their child's schedule when payment is made. Schedules and payments must be submitted no later than midnight on Sunday of the week attending. If your child's schedule must be changed, you must change it on-line in advance, and payment must be made. Be aware that changing your child's schedule for one day could result in the weekly rate changing. Changes to an existing schedule that will result in a reduction in the number of days attending will be assessed a schedule change fee of \$5.00, if made after midnight on Sunday and before added day at noon. After noon on day wanting to add *and* if you are not able to add the day in your family account, the site will post your child's attendance. There is a \$15.00 charge if the site posts the attendance plus the cost of the day. If day/days added results in a full week schedule, the full week discount may not apply. If mixing schedule, the daily rate applies. Please make changes as soon as possible to avoid extra charges, and notify Building Blocks site staff.

All Building Blocks site enrollment is on a first come basis. There are maximum and minimum enrollment requirements for all Building Block sites. Parents will be notified if enrollments are not adequate to have a program at a site. **Credit is not given for unused days.**

Discounts are available for GPS employees (25%) or siblings (5%). **Only one discount may apply.**

The registration fee is non-refundable.

ENROLLMENT LIMITS

Student enrollment limits in Building Blocks are determined by two factors: availability of space and DHS capacity limit guidelines. Each school determines the space that Building Blocks utilizes. Programs offered during the school day may be reduced or relocated yearly due to changes in student enrollment at individual school locations.

Building Blocks is committed to providing safe, quality programs and services.

Building Blocks tax ID number for claiming childcare expenses: 86 6000 530.

FAMILY INVOLVEMENT

Building Blocks truly believes the key to the success of the program involves both staff and parents.

- ❖ Parents may request a conference with the site staff, Enrichment Specialist or Program Supervisor at any time to discuss any concerns.
- ❖ The staff appreciates your thoughts, ideas, and concerns regarding the program. Please feel free to talk with staff or contact the Enrichment Specialist.
- ❖ Parent Nights are held throughout the year. These events give you a chance to spend time with staff, engage in various activities, meet other parents, and explore your child's environment.
- ❖ Parents are invited to attend field trips with their children or visit them at Building Blocks at any time.
- ❖ Each family will receive a monthly newsletter with information about curriculum, activities, and special events.
- ❖ Parents may have access to the areas of the facility premises where their child is receiving services at any time.

The Building Blocks curriculum is available for review at each site or at the Community Education Business Office.

BEHAVIOR GUIDELINES

Because social growth is so crucial during the preschool years, Building Blocks will focus on helping children learn appropriate behaviors. Behavioral guidelines have been established with the goal of not only maintaining the physical and emotional well-being of each student, but also of teaching self-discipline, judgment, and manners. Positive techniques are used to guide children's behavior. Parents and staff are viewed as partners in guiding a child's development. Staff will work with parents and teachers to establish consistency for each child. Parents will be kept informed of problems should they arise.

If program staff determines that a child cannot benefit from Building Blocks or presents a danger to self, other children, program, and/or staff, parents will be required to withdraw their child from the program.

Appropriate behavior is essential to learning and growing and should be based upon mutual respect for the rights and property of others, respect for those placed in authority, and respect for every student. No one will be allowed to jeopardize the health, safety, or learning environment of other children. Children will be expected to display responsible behavior when they are attending Building Blocks. Emphasis is placed upon each student taking responsibility for his/her own behaviors. A child's choice may result in positive or negative consequences such as rewards, redirection, or loss of privileges. For more severe or continuous problems, one or more of the following may result: incident report, conference with parent, suspension, and/or removal from Building Blocks.

The following are general expectations of all students. Individual sites may choose to extend these expectations:

- Listen and follow directions the FIRST time given.
- Keep hands, feet, and all objects to self.
- Respect others and equipment.
- Use words to solve problems. If that doesn't work, ask a Building Block staff member for assistance.
- *NEVER be out of sight or sound of staff.*

HOURS OF OPERATION

Building Blocks full-day extended hours are from 6:30 a.m. until 6:00 p.m., and school-day hours are from 8:15 a.m. until 3:15 p.m. Registration needs to be completed on-line at www.gilbertschools.net. Click on "Parent Zone", Preschool Programs, and then Building Blocks.

The Community Education Business Office is open to the public on Monday through Thursday from 8:00 a.m. to 4:30 p.m. and Friday from 8:00 a.m. to 12:00 p.m. The Business Office is closed on all holidays and holiday breaks. The office is closed on Fridays in June and July.

General information, registration information, and payments are available online at www.gilbertschools.net. Click on "Parent Zone", Preschool Programs, and then Building Blocks.

PAYMENTS

Please note: Payments will NOT be accepted at Building Block sites.

All payments must be submitted on-line:

In person: The Community Education Business Office
6839 E. Guadalupe Road, Mesa 85212

Computers are available to use during regular office hours.

Online: www.gilbertschools.net

Click on "Parent Zone", Preschool Programs, and then Building Blocks.

The Community Education Office is not responsible if payment is late due to personal technical difficulties.

The Community Education Business Office hours are Monday-Thursday from 8:00 a.m. to 4:30 p.m. and Friday from 8:00 a.m. to 12:00 p.m. (closed on Fridays during June & July).

The office is closed on all holidays and during holiday breaks.

**FEE SCHEDULE
2019-2020 School Year**

Registration fee:	\$50.00 non-refundable fee due at registration
School day: (8:15 a.m.-3:15 p.m.)	\$40.00/day; \$180.00/week Weekly rate is not available on weeks with less than five (5) days of Building Block available.
Full day: (6:30 a.m.-6:00 p.m.)	\$44.00/day; \$200.00/week (Includes breakfast, morning and afternoon snacks) Weekly rate is not available on weeks with less than five (5) days of Building Block available.

Schedules and payments must be submitted by the due date Sunday prior to start of each week. Schedule choices are **school day or full day**. A new schedule may be chosen each billing period (week). You may choose individual days or a full week – there is no minimum. **No credits or refunds will be given for unused days unless removed in family account by noon of the day. There is a \$5 fee per transaction when removing days after the Sunday weekly deadline.**

In order to have your child’s attendance continue uninterrupted, it is very important that your payment is received on time. **If payment has not been received, your child may not be able to attend and a late fee of \$25.00 will be assessed. On-time payments are essential for the safety of your child. Payments made after 12:00 a.m. on the due date may result in your child not being listed on the roster. If your payment is late, be sure to notify your Building Blocks site so they will know to expect your child. Your child’s safety is our highest priority.**

Non-school day Building Blocks must be paid for in advance and may not be held at all locations. Camps are based on enrollment; early registration is suggested to ensure a holiday camp. In the event a camp is canceled due to a lack of participation, you will be notified and a credit will be given to your account. **No credits or refunds will be given for unused days.**

Lunches are not provided during non-school day holiday camps. Be aware that Holiday Camps are first-come, first-served.

Lunches are not provided during Building Blocks. Each student must bring his/her own lunch or can purchase a lunch through the school. Lunch accounts will be available.

REFUND POLICY

The registration fee is non-refundable. Schedules can be changed on-line until the Sunday prior to the start of the week; after the midnight cut-off there will be a schedule change fee assessed. **No credit or refunds will be given for sick days unless day(s) were removed in the family account before noon of the day.** A \$5 fee, per transaction, will be assessed when removing days. Please make sure you click on **CHECKOUT** to confirm your change.

SCHEDULE CHANGES

Schedules and payments must be submitted no later than midnight on Sunday. If your child's schedule must be changed, you must change it on-line in advance, and payment must be made. Be aware that changing your child's schedule for one day could result in the weekly rate changing. Changes to an existing schedule that will result in a reduction in the number of days attending will be assessed a schedule change fee of \$5.00, if made after midnight on Sunday and before added day at noon--after noon on day wanting to add there will be a \$15.00 charge plus the cost of the day. If day/days added results in a full week schedule, the full week discount may not apply. If mixing schedule, the daily rate applies. Please make changes as soon as possible to avoid extra charges and notify site staff.

UNSCHEDULED DAYS

If your child attends a day that HAS NOT been previously scheduled and paid for (unscheduled), it is considered a schedule change and/or a late payment.

A child attending on a day for which he/she has not been scheduled will result in either a late fee and the daily rate being charged, or the undiscounted daily rate and unscheduled day fee being charged. As an example: If a child is not scheduled to attend at any time during a given week and must be added to the roster, the account will be charged a maximum \$25.00 unscheduled fee per week and the daily rate for the days attended.

If your child has attended without payment being made, he/she WILL NOT be allowed to attend Building Blocks again until the account has been brought current. The site will be notified that your child is unable to attend until further notice from The Community Education Business Office. If your child is repeatedly on the unscheduled day list, a note will be added to the roster stating your child will not be allowed to attend unless paid in advance and listed on the roster.

EARLY DROP OFF OR LATE PICK UPS

A late pick up fee of \$1.00 for every minute will be assessed for any drop offs prior to 8:15am and pickups that occurs after 3:15 p.m. for school day kids and 6:00 p.m. for extended day kids (time according to the clock located at the site). A "Late Pick Up" slip will be filled out at the site. The charge will be applied to your account and must be paid the next time you log into the system. **More than five late pick-ups per semester may result in dismissal of your child from the program.**

ABSENCES

If your child will not be attending Building Blocks, please notify the Site Coordinator by phone. **No credit or refunds will be given for sick/unused days unless day was removed in the family account by noon of day no longer needing.** There is a \$5 fee, per transaction, assessed when removing from an existing schedule. Please make sure you click on **CHECKOUT** to confirm your change and receive credit on your account.

ADDITIONAL FEES

- Late payments: \$25.00 after midnight Sunday prior to start of week attending
- Early drop off: \$1.00 per minute prior to 8:15 a.m. for school day care (time according to site clock).
- Late pick up: \$1.00 per minute after 3:15 p.m. for school day care and after 6:00 p.m. for full day care (time according to site clock).
- Schedule change fee: \$5.00 schedule change fee for any change made after schedule is set before 12:00 p.m. on or before day of change; \$15.00 if after 12:00 p.m. on the day care is needed.
- Collection: If your account shows an outstanding balance for more than 60 days, the account will be turned over for collections.

Parents must choose and commit to their child's schedule when payment is made. Changes after Sunday prior to the week attending are considered a schedule change.

There are maximum and minimum enrollment requirements for all Building Blocks sites. Parents will be notified if enrollments are not adequate to have a program at a site. Credit is not given for unused days.

Discounts are available for GPS employees (25%) or siblings (5%). Only one discount may apply.

Please be aware that cash is not accepted. Remit payment in the form of Visa, Master Card, Discover Card or American Express through your on-line family account. All payments must be made on-line.

The Building Blocks tax ID number for claiming childcare expenses is 86 6000 530.

BUILDING BLOCK LOCATION

2019-2020 School Year

Ashland Ranch Elementary
1945 S. Ashland Ranch Road, Gilbert

Burk Elementary
545 N. Burk Street, Gilbert

Canyon Rim Elementary
3045 S. Canyon Rim, Mesa
(3's & 4's Programs are held at this location)

Carol Rae Ranch Elementary
3777 E. Houston Avenue, Gilbert
(3's & 4's Programs are held at this location)

Finley Farms Elementary
375 S. Columbus Drive, Gilbert
(3's & 4's Programs are held at this location)

Gilbert Elementary
175 W. Elliot Rd, Gilbert
(3's & 4's Programs are held at this location)

Highland Park
230 N. Cole Dr., Gilbert

Islands Elementary
245 S. McQueen Road, Gilbert

Meridian Elementary
3900 S. Mountain Rd. Mesa
(3's & 4's Programs are held at this location)

Mesquite Elementary
1000 E. Mesquite Rd., Gilbert
(3's & 4's Programs are held at this location)

Oak Tree Elementary
505 W. Houston Ave., Gilbert

Playa Del Rey
550 N. Horne St., Gilbert
(3's & 4's Programs are held at this location)

Quartz Hill Elementary
3680 S. Quartz St., Gilbert

Settler's Point Elementary
423 E. Settler's Point Dr, Gilbert

Sonoma Ranch Elementary
601 N. Key Biscayne Drive, Gilbert
(3's & 4's Programs are held at this location)

Spectrum Elementary
2846 S. Spectrum Way, Gilbert
(3's & 4's Programs are held at this location)

Superstition Springs
7125 E. Monterey Avenue, Mesa
(3's & 4's Programs are held at this location)

Program locations are subject to enrollment.

TRANSPORTATION POLICY
Transportation will not be provided.

HOLIDAYS & SCHOOL CLOSURES

Building Blocks will offer Holiday Camps at a limited number of locations on the following holidays:

Fall Break
October 7-11 & 14, 2019

Veteran's Day
November 11, 2019

Day before Thanksgiving Holiday
November 27, 2019

Winter Break
December 23, 26, 27, 30 2019

Winter Break
January 2, 3, 2020

Martin Luther King Day
January 20, 2020

President's Day
February 17, 2020

Spring Break
March 9-13, & 16, 2020

Spring Holiday
April 13, 2020

*Community Education Business Office
Is Closed On Holiday Camp*

Non-school day Holiday Camp Locations:

Spectrum, Playa del Rey and Superstition Springs Elementary Schools

The holiday camps will show as VIEW HOLIDAY on your child's calendar in the family account to select.

All Holiday Camp sites are subject to change and are based on enrollment.

Lunches are not provided during Holiday Camps.

Each student must bring his/her own lunch.

Building Block will NOT be offered on the following days:

Labor Day
September 2, 2019

Thanksgiving Day
November 28, 2019

Day after Thanksgiving
November 29, 2019

Winter Break
December 24-25, & 31, 2019

Winter Break
January 1, 2020

Spring Holiday
April 10, 2020

Days Following Last Full Day of School
May 21-22, 2020

SIGN IN/OUT PROCEDURES

For the safety of your child, individuals will be required to show proof of ID to the site staff at any time. A child will not be released to an individual refusing to show ID upon request. Police will be called if a child is removed from the program by anyone refusing to show ID. Always bring an ID to the site. Do not assume you will not need it.

DHS requires that a parent or an authorized party sign a child in and out of the Building Blocks each day. To sign a child out, the parent or authorized party **must sign in ink his/her full name, the date, and the time.** The child must leave the site once he/she has been signed out.

A child enrolled in Building Blocks will be released only to those persons specifically authorized on the emergency information form (blue card). A sibling may sign out a Building Blocks participant if he/she is listed on the registration form as an authorized signer. Exceptions cannot be made without advance written permission of the parent. Site staff are not eligible to be authorized signers. If you are receiving DES assistance, authorized signers must be at least 18 years of age. It is assumed that both parents have the right to pick up a child unless it is otherwise noted. If one parent has sole legal custody of a child, the Community Education Business Office must have a legal document on file stating such.

In the case of an extreme emergency only, the parent/guardian who registered the child for Building Blocks may call the Building Blocks site to authorize emergency telephone release of their child to a designated person. Parents will be asked very specific information regarding their child prior to the release being authorized by the staff. DHS requires a photo ID will be required from the designated person at the time the child is picked up from the site. The Program Supervisor must approve this. Note; You can log in at any time to add or take away a person from the authorized pickup list.

We cannot assume responsibility for personal belongings. Please have your child leave personal belongings in his/her backpack or at home. This includes any electronics. Please clearly mark any item your child does bring.

SPECIAL NEEDS

Gilbert Public Schools Building Blocks fully complies with the requirements of Section 504 of the Rehabilitation Act of 1973, Title II of the Americans with Disabilities Act of 1990, applicable DHS regulations, and applicable federal, state, and local laws.

Reasonable modifications will be provided to afford a student with a disability meaningful access to Building Blocks, unless demonstrated that the modification would be a fundamental alteration in the nature of Building Blocks, or constitute an undue financial and administrative burden. Any student, including students with disabilities, may be removed from Building Blocks if that student, even with reasonable modifications, is so disruptive to Building Blocks that other students cannot participate in Building Blocks or are in danger.

If your child has special needs or disabilities, please contact the Community Education Program Supervisor prior to registration. DHS regulations (R9-5-507) require that you provide copies of the following: your child's IEP, medication schedule, and qualifications for staff.

INSURANCE

Gilbert Public Schools carries liability insurance, including coverage for any vehicle used for transporting students during field trips. Gilbert Public Schools buses are used for all field trips.

MEDICATION ADMINISTRATION & EMERGENCY PROCEDURES

Medication is **not** given to participants without prior arrangements with the Site Coordinator. If approved, only physician-prescribed medication in the original prescription container will be given. The container must be labeled by the pharmacist and must include the name of the student, date, dosage, name of the medication, and method of administration. A “Medication Consent Form” for the administration of medication must be completed by the parent or guardian and be kept on file at the site.

Any unused or expired prescription medication will be returned to the parent or guardian. Medications will be disposed of two weeks after the expiration date or a child’s withdrawal from the program.

In case of an emergency, as determined by program staff, paramedics will be called and a parent will be notified immediately. Parents will be responsible for all costs incurred in such emergencies.

A separate medication consent form must be filled out for holiday camps and summer camp. Please contact your child’s Site Coordinator for further instructions on medication requirements for camp.

ILLNESS, ACCIDENTS, & EMERGENCIES

Illness

Parents must inform the Site Coordinator when an absence is due to illness. A child should not attend Building Blocks with any of the following symptoms: fever within the past 24 hours, vomiting, diarrhea, undiagnosed rash, inflamed or matter-filled eyes, severe cold or sore throat, swollen glands, head or stomach aches, or head lice. A child who did not attend school will not be accepted into Building Blocks on that day.

If a child becomes ill while attending Building Blocks, for example, with a temperature of 100° or higher, vomiting, frequent diarrhea, or onset of a rash, etc., a parent/guardian/emergency contact must pick up the child with an hour of being notified.

Children who are ill with a contagious disease or fever may not attend Building Blocks. Parents must inform the Site Coordinator when an absence is due to a potentially infectious illness. **There is no credit or refund for unused sick days unless day is removed in family account by noon of the day no longer needed.** A \$5 fee, per transaction, is assessed for days removed from an existing schedule. Please make sure you click on **CHECKOUT** to confirm the change.

Accidents & Emergencies

If a child is injured at the site, first aid will be administered. If a physician must treat a child, every effort will be made to contact the child’s parent/guardian and the doctor indicated on the “Emergency Information and Immunization Record”. In the event of an emergency, a child will be given the necessary emergency treatment until a parent/guardian can be contacted.

IMMUNIZATIONS & EMERGENCY CONTACTS

A child's immunization records are required at the time of registration. The Department of Health Services requires that the immunization record provided by a parent from a health care provider contain all current, age-appropriate immunizations.

It is the parent's responsibility to make sure that the information on the "Emergency Information and Immunization Record" filled out at registration is kept current at the site and in your family account. It is extremely important that all home, business, and emergency contacts are correct. You will need to list at least two local emergency contacts on the emergency record; these contacts must be at different addresses from each other and different from the parent. No one may pick up your child unless listed on this record.

SCREENINGS

Screenings for vision, hearing, and/or scoliosis are performed by the Health Services staff on scheduled grade levels during the school year. If you choose to not have your student screened please provide a statement in writing to your campus Health Office staff.

R9-13-102. Hearing Screening Population A. A school administrator shall ensure that the following students have a hearing screening each school year: 1. A student enrolled in preschool, kindergarten, or grade 1, 2, 6, or 9; 2. A student enrolled in grade 3, 4, or 5, unless there is written documentation that the student had a hearing screening in or after grade 2; 3. A student enrolled in grade 7 or 8, unless there is written documentation that the student had a hearing screening in or after grade 6; 4. A student enrolled in grade 10, 11, or 12 unless there is written documentation that the student had a hearing screening in or after grade 9; 5. A student receiving special education; and 6. A student who failed a second hearing screening in the prior school year.

STAFF/CHILD RATIOS

To ensure the quality of Building Blocks, the staff-to-child ratios are kept at approximately 1:10, exceeding the standards of 1:13 set forth by the Arizona Department of Health Services.

STAFF QUALIFICATIONS

Staff members meet or exceed established educational and experience requirements for the positions held, participate in formal training each year, and undergo background checks through local, state, and federal authorities. Ongoing professional development opportunities in the areas of classroom management, recreation, discipline, and child psychology are provided for all staff throughout the year.

2018-2019 NSACA STANDARDS FOR A QUALITY CARE PROGRAM

To run a great program takes thought and skill. The NSACA Standards describe the practices that lead to stimulating, safe, and supportive programs for young people in their out-of-school time. There are six categories of quality in the NSACA Standards of Quality Care, with 35 keys that highlight all important concepts of quality.

Human Relationships

1. Staff relate to all children in positive ways.
2. Staff respond appropriately to the individual needs of children.
3. Staff encourage children to make choices and to become more responsible.
4. Staff interact with children to help them learn.
5. Staff use positive techniques to guide the behavior of children.
6. Children generally interact with one another in positive ways.
7. Staff and families interact with each other in positive ways.
8. Staff work well together to meet the needs of children and youth.

Indoor Environment

9. The program's indoor space meets the needs of children.
10. The indoor space allows children to take initiative and explore their interests.

Outdoor Environment

11. The outdoor play area meets the needs of children, and the equipment allows them to be independent and creative.

Activities

12. The daily schedule is flexible, and it offers enough security, independence, and stimulation to meet the needs of all children.
13. Children can choose from a wide variety of activities. Activities reflect the mission of the program and promote the development of all the children in the program.
14. There are sufficient materials to support program activities.

Safety, Health, & Nutrition

15. The safety and security of children and youth are protected.
16. The program provides an environment that protects and enhances the health of children.
17. The program staff try to protect and enhance the health of children.
18. Children are carefully supervised to maintain safety.
19. The program serves foods and drinks that meet the needs of children.

Administration

20. Staff/child ratios and group sizes permit the staff to meet the needs of children.
21. Children are supervised at all times.
22. Staff support families' involvement in the program.
23. Staff, families, and schools share important information to support the well-being of children.
24. The program builds links to the community.
25. The program's indoor space meets the needs of staff.
26. The outdoor space is large enough to meet the needs of children and staff.
27. Staff and children work together to plan and implement suitable activities, which are consistent with the program's philosophy.
28. Program policies and procedures are in place to protect the safety of the children.
29. Program policies exist to protect and enhance the health of all children.
30. All staff is professionally qualified to work with children.
31. Staff is given an orientation to the job before working with children.
32. The training needs of the staff are assessed, and training is relevant to the responsibilities of each job.
33. Staff receives appropriate support to make their work experience positive.
34. The administration provides sound management of the program.
35. Program policies and procedures are responsive to the needs of children and families in the community.

**VIK CLUB LOCATIONS
2019- 2020 School Year**

The VIK Club is offered to students at the following GPS elementary schools:

Ashland Ranch*	Harris **	Pioneer
Augusta Ranch	Highland Park	Playa del Rey***
Boulder Creek	Houston**	Quartz Hill
Burk ***	Islands	Settler's Point
Canyon Rim	Meridian	Sonoma Ranch
Carol Rae Ranch	Mesquite	Spectrum*
Finley Farms	Neely	Superstition Springs*
Gilbert***	Oak Tree	Towne Meadows
Greenfield	Patterson***	Val Vista Lakes*

Program locations are subject to enrollment.

*Kindergarten Prep will be offered at the Ashland Ranch, Houston, Spectrum, Superstition Springs and Val Vista Lakes elementary campuses. Contact GPS Community Education at 480-892-9089 for details.

**Harris students are bused to and from Houston for VIK

*** Burk currently has a PM program located at Burk; students are bused from Patterson to Burk in the AM. Gilbert El currently has a PM program located at Gilbert El; students are bused from Playa del Rey to Gilbert El in the AM.

For registration materials or further information, call or visit us today:

Gilbert Public Schools
Community Education
Phone: (480) 892-9089 x 100
Fax: (480) 892-8775

www.gilbertschools.net (Click on Parent Zone, Before and After School Programs)

Email: communityedbuisnessdept@gilbertschools.net

Business Office Hours
6839 E. Guadalupe Rd.
Mesa, AZ 85212
Monday through Thursday, 8:00am - 4:30pm
Friday, 8:00am - 12:00pm

Mailing Address:
GPS Community Education
140 S. Gilbert Rd
Gilbert, AZ 85296

AMANECER DEVELOPMENTAL PRESCHOOL
2019- 2020 School Year

Amanecer Preschool is a high-quality, blended preschool program that provides instruction for students in a setting in which special needs and typically developing students grow and learn together in a positive, nurturing environment. Tuition students new to Amanecer Preschool are screened according to Child Find guidelines.

The Amanecer is offered to students at the following GPS elementary schools:

- | | |
|-----------------------|----------------------|
| Ashland Ranch | Mesquite |
| Augusta Ranch | Oak Tree |
| Boulder Creek | Patterson |
| Burk | Pioneer |
| Canyon Rim | Playa del Rey |
| Carol Rae Ranch | Quartz Hill |
| Gilbert Elementary | Sonoma Ranch |
| Greenfield Elementary | Settler's Point |
| Harris | Spectrum |
| Highland Park | Superstition Springs |
| Houston | Towne Meadows |
| Islands | Val Vista Lakes |
| Meridian | |

Program locations are subject to change.

For registration materials or further information, call or visit us today:

Gilbert Public Schools

Preschool Office

Phone: (480) 497-3461

www.gilbertschools.net

(Click on Parent Zone, then Preschool Programs)

Mailing Address:

GPS Amanecer Preschool

140 S. Gilbert Rd

Gilbert, AZ 85296

KINDERGARTEN PREP
2019- 2020 School Year

At Gilbert Public Schools, we believe that for a preschooler, the road to knowledge is exploration. Kindergarten Prep transforms learning into a walk of discovery, offering safe and exciting opportunities for experimentation, challenge and fun at every turn! This program is designed to give your child a jump start on becoming a prepared and eager student ready for the rigors of kindergarten! Due to the length of the sessions, and amount of days per week, a child that is ready to focus and sit a little longer than average, is a student that would be the most successful. Kindergarten Prep teachings are aligned with the Arizona Department of Education Early Learning Standards.

The K-Prep is offered to students at the following GPS elementary schools:

Ashland Ranch Elementary

- AM Session-8:15 a.m.-11:15 a.m.
- PM Session-12:00 p.m.-3:00 p.m.

Spectrum Elementary

- AM Session-8:00 a.m.-11:00 a.m.
- PM Session-11:45 a.m.-2:45 p.m.

Houston Elementary

- AM Session-8:15 a.m.-11:15 a.m.
- PM Session-12:00 p.m.-3:00 p.m.

Superstition Springs Elementary

- AM Session-8:00 a.m.-11:00 a.m.
- PM Session-12:00 p.m.-3:00 p.m.

Val Vista Lakes Elementary

- AM Session- 8:00 a.m.-11:00 a.m.
- PM Session-11:45 a.m. -2:45 p.m.

Program locations are subject to change.

For registration materials or further information, call or visit us today:

Gilbert Public Schools
Preschool Office
Phone: (480) 497-3461
www.gilbertschools.net

(Click on Parent Zone, then Preschool Programs, then K-prep)

Mailing Address:
GPS KPrep
140 S. Gilbert Rd
Gilbert, AZ 85296

TOYBOX
2019-2020 School Year

The TOYBOX preschool program is offered to students at the following GPS high schools:



Campo Verde High School
Desert Ridge High School
Gilbert High School
Highland High School
Mesquite High School

The TOYBOX Early Learning Center is a program established as a laboratory setting on the high school campus. We offer a full curriculum teaching all subjects each day including language and literacy, STEM (science, tools, engineering and math), social studies, art, music and PE. All lessons are objective driven, play based, and designed using the Arizona Early Learning Standards. Our goal is to prepare children for success in Kindergarten as well as their entire educational careers. We work hard to build a positive foundation for school success and a love for learning.

For registration materials or further information, call or visit us today:

Gilbert Public Schools
Community Education
Phone: (480) 892-9089
Fax: (480) 892-8775

www.gilbertschools.net (Click on Parent Zone, Preschool Programs, TOYBOX)

Email: communityedbusinessdept@gilbertschools.net

Business Office Hours
6839 E. Guadalupe Rd.
Mesa, AZ 85212
Monday through Thursday 8:00AM-4:30PM
Fridays 8:00AM – 12:00PM

Mailing Address
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140 S. Gilbert Road
Gilbert, AZ 85296