

Harris Family Engagement Plan 2019-20

One or more parents/families and teachers/staff from the school and Barnes and Noble Bookstore as a business community in the district have been involved in the planning and development of the Family and Community Engagement Plan. The Family Engagement Meetings are held during the School Improvement Council (SIC), PTSO, and Leadership Team monthly meetings for the purpose of planning, reviewing, improving, implementing, and evaluating the Family Engagement Plan.

SIC Members for the 19-20 School Year:

- Bill Roth-Principal
- Ginger Marvin-Business Member
- Susan Bonsall-Teacher
- Nic Bauer-Paraprofessional
- Sandy Park-Parent Representative

GOALS

I. Open and maintain two-way communication between families and the school both verbally and in writing using a variety of strategies and methods will be supported and increased.

Strategies:

- Schoolwide Parent/Teacher Conferences will be held at least once per year to inform parents of their child's progress in school, including academic performance and assistance with understanding their child's individual classroom grades and test results to address specific academic needs of their child.
 - Parent/Teacher Conferences will be held near the end of the first nine-weeks of the school year (9/26/19 & 9/27/19)
- A how to help at home celebration will be held at the beginning of each school year, and the following information will be communicated to parents:
 - Title I Definition
 - Title I Qualifications
 - Title I Requirements
 - How to help at home breakout sessions
 - Curriculum – "Blueprint for Learning"

- School-Parent Compact
 - Teacher Information
 - Parent Rights
 - Future Family Engagement Activities
- Harris will hold an annual Title I Meeting in which all parents of all students will be invited and encouraged to attend. Parents/families will be informed of their school's participation in the Title I Program, and the right of the parents/families to be involved. Parents will be informed of the following information:
 - Teacher/Parent/Student Compact
 - Current school grade
 - Curriculum Blueprint
 - Parent Rights
- A Student Handbook is available online at the beginning of each school year to inform parents of district and school policies for enrollment, attendance, homework, safety and discipline procedures, bus routes and bus behavior, Technology Acceptable Use Policy and Parents Educational Rights and Privacy Act. Annually, parents are required to update their information in Infinite Campus. A component of the update is for parents to acknowledge the Handbook stating they have read and discussed it with their child.
- A School-Parent Compact, a requirement of the Title I Program outlines how parents, school staff, and students will share the responsibility for improved student academic achievement and the means by which the school and parents will build and develop a partnership to help children achieve the State's high standards.
- Teachers will send home in writing to families/parents classroom information including teacher information (phone number and email address), classroom rules and procedures, grading policy, etc. at the beginning of the school year.
- Teachers will communicate with families/parents concerning their child's successes and/or problems on a regular basis through reports, notes, letters, phone calls, awards, etc.
 - Report cards will be available on Infinite Campus at the end of each nine-week period at Harris.

- A mid-nine-week report will be sent home or will be available on Infinite Campus to make parents aware of student progress as well as allow parents the opportunity to request conferences and additional information to provide added supervision of student learning/homework in order to improve grades if needed.
- Teachers will document parent contacts whether made by phone, note, home visit, etc. indicating the date and information discussed.
- Monthly school/classroom newsletters and notes will be written in students' native language and sent to parents/families on a regular basis to keep parents informed of school and classroom events and/or activities.
- Parent/family surveys and checklists will be used to gain parent input and suggestions as to the quality of parent engagement activities in the school. A suggestion box will be set up in the front office as a means to receive suggestions from parents on how to better serve children. All suggestions are reviewed monthly at the SIC meeting.
- A "quarterly" ceremony/activity will be conducted at Harris Elementary which includes special activities such as Awards Day, etc.
- Home Visits will be conducted by Pre-K teachers to discuss the Pre-K Program, and to answer questions about the Pre-K Program. Home visits are also conducted on an as needed basis for all students.
- The Harris Elementary Website includes information about every teacher and has an individual page with schedule and other pertinent information listed.

II. Family/Parents' opportunities for involvement in classroom and Harris Elementary school, and district activities will be increased.

- Many activities will be provided at Harris to allow parents/families to be involved in their child's school and learning:
 - Meet the Teacher Open House
 - Family Reading Night Open House
 - Parent Volunteer Program
 - How to Help Your Child at Home (Parent Empowerment Night)
 - Family Math Night Open House

- Black History Month Celebration
 - Cinco de Mayo Celebration
 - Native American Month Celebration
 - PTSO Sponsored Monthly Restaurant Nights
 - Site Council
 - Breakfast with Loved Ones
 - PBIS Events held Quarterly
 - PTSO
 - Family Art Night
- Parents will be given the opportunity to become involved in their child's education by participating in the following activities and programs:
 - Family Movie Night
 - Special Student Programs
 - Native American History Month
 - Black History Month
 - Veterans' Day
 - PTSO Meetings
 - PBIS Days
 - Attendance Recognition/Incentive Program
 - Spelling Bee
 - Mothers/Fathers to help with classroom events such as parties, tutoring, etc.
 - Red Ribbon Week
 - Cinco De Mayo
 - SIC Council
 - Breakfast with Loved Ones

EVALUATION

- The School Improvement Council (SIC) will annually evaluate the content and effectiveness of Harris' Family Engagement Program. All parent participation is needed and appreciated for planning, review, and improvement of Title I plans at Harris Elementary.
- Family and Community feedback concerning the effectiveness will be received through multiple outlets in order to evaluate the effectiveness of the engagement

program. Feedback will be accepted from our emails, suggestion box, and monthly at both the PTSO and SIC meetings.

- Documentation from Harris family engagement activities include sign-in rosters with name and position, minutes of meetings, surveys, questionnaires, invitations, agendas, pictures, videos, newsletters, and news releases will be maintained at Harris Elementary School and when possible posted on the Harris website.